



# Action Plan To Deal With The Coronavirus

1. Does the postal service plan to distribute hand sanitizer to all offices? If they have begun to do so in some how soon do they estimate it will be in all offices? **We are distributing in every office. In some cases we are having the issue of supplies being on back order but making every effort to provide in each office.**
2. Has the postal service distributed gloves to all offices? If they have not done so in all how soon will they get them for any remaining offices? **Gloves are available as needed.**
3. What is the postal services action plan to clean offices? Are they relying on the current custodial staffing or contracting out to other sources? **Local custodians have been given updated instructions on how to go about keeping areas wiped down and clean during these times.**
4. Is there a mechanism in place to verify if the required stand up talks are being conducted? **Offices are required to give and certify certain talks.**
5. Are there any type of anti-bacterial wipes being distributed to clean off surfaces, scanners, vehicles, etc . . .? **As available we are providing Clorox wipes and when not available we are looking at alternate methods.**
6. Are OSHA certified mask being distributed to carriers who request them? **Yes**