

INSTALLATION-WIDE GAITHERSBURG

1. 79-10-VF08. Formal A. The Carrier Daily Expectation Worksheet is intended to be used by delivery unit supervisors to support the management of delivery unit offices and street activities. This worksheet is comprised of current data from DOIS that management already uses on a daily basis to evaluate workloads and performance. DOIS projections are not the sole determinant of a Carriers leaving or return time, or daily workload. This worksheet does not take the place of a PS Form 3996. The worksheet is only a resource for management to confer with each Carrier concerning their workday. The analysis of how much time should be authorized on a particular deliver day should be determined by the supervisors review and knowledge of the mail to be worked and their knowledge of the routes, coupled with the volume information gathered each day. Equal consideration is given to the Carriers input, both verbal and written on the PS Form 3996.
2. 77-10-CFC7. PRE-ARBITRATION. District management mandated that all Carriers must eat lunch between 11:00am and 1:00pm. Resolved; Employees will be allowed to eat lunch within the first 6 hours of their tour unless abnormal circumstances occur which may require a change of time and/or lunch location that must be requested and approved on the 3996.